

20th May 2016

OFFICE ORDER No.22/2016

Subject: Work Allocation among Divisional Heads (DS/Directors) of MSDE

In partial modification of Office Order No.14/2016 dated 9th March 2016 in respect of work allocation amongst the Divisional Heads, the modified work allocation would be as under:-

Bureau of Administration & Programme Implementation –API Bureau – (Bureau Head – JS (RA))	
1. DS/ Director ((General Administration, Vigilance & Co-Ordination- [AVC Division] Shri J P Singh, Director (GA&VC)	
	<p>i. Co-ordination of the API Bureau and PMO as well as Cabinet Secretariat excluding PRAGATI, e-samiksha and Public Grievances instead of <i>Co-ordination of the Bureau including overall co-ordination of the Ministry vis-à-vis Cabinet Sectt., PMO, and President's Office and other Ministries / Departments including CPWD, NDMC etc.</i></p> <p>ii. Allocation in respect of other items of work shall remain unchanged.</p>
2. Director/ DS (Establishment & NSDC, NSDF, NSDA- Division – E&NNN)- Dr B K Ray, DS (E&NNN)	
	<p>(i) National Skill Development Board (NSDB) in addition to existing work allocation.</p>
3	Director / DS - (SSCs, PMKVY) * - SNP Division – Shri B K Sikdar
	<p>(i) Overall Coordination in respect of Common Policy, administrative and financial matters concerning Sector Skill Councils;</p> <p>(ii) Implementation and monitoring issues pertaining to PMKVY;</p> <p>(iii) Policy Issues and GIA to implementing organisations of PMKVY excluding NSDC;</p> <p>(iv) STEPPP</p> <p>(v) International Collaboration relating to Skill Development;</p> <p>(vi) Co-ordinations with SSCs and States /UTs as per allocation made by JS (RA)</p>

4	Director (NSDM & Common Norm)- NSDM Division – Shri B K Sikdar
	i. Management and operationalisation of the National Skill Development Mission on (a) Institutional Training (b) Infrastructure, (c) Convergence, (d) Trainers (e) Overseas Employment, (f) Sustainable Livelihoods; and (g) Leveraging Public Infrastructure. ii. Skill Loan and Credit Guarantee Fund iii. Skill Awards and World Skills; iv. Media, Advocacy and Convergence relating to Skill Development; v. Implementation of Common Norms vi. Co-ordinations with SSCs and States /UTs as per allocation made by JS (RA).
Bureau of Policy, Apprenticeship & Training – PAT Bureau (Bureau Head – JS (AS))	
1	Director [PAT] - Shri Anand Sherkhane
	i. All matters pertaining to co-ordination in respect of MSDE including its Attached and Subordinate Offices, Autonomous Bodies etc. in addition to the work already assigned.

2. There are no other changes in allocation work as communicated vide Office Order dated 9th March 2016

3. This issues with the approval of the Competent Authority.



(Sonu Bhatia)
Under Secretary to the Govt of India
Tel: 23450836

Copy to:-

1. DS/Director concerned
2. JS (JS)/ JS (RA) / JS (AS)
3. AS&FA, MSDE / Sr Economic Adviser
4. PS to MOS (IC), SDE
5. PS to Secretary, MSDE
6. All Under Secretaries / SOs / ASOs in MSDE
7. All Consultants in MSDE
8. PAO, MSDE / DDO, MSDE
9. Office Order file