



**Government of India**  
**Directorate General of Training**  
**Ministry of Skill Development & Entrepreneurship**  
**ADVANCED TRAINING INSTITUTE (Erstwhile MITI)**  
**Choudwar, Cuttack, Orissa – 754025**

No. ATI/ Chou/D-21014/11/2016/PS/09

Date: 19.07.2016

To

M/s Orissa Machinery & Tools, Nuapatna, Cuttack-1	M/s. Industrial Supply Syndicate 121, Cuttack Road, Bhubaneswar-06	M/s. Stores & Spares, Room No.2, Markfed Complex, Cuttack Road, Bhubaneswar-06
M/s Tops Tools, Nuapatna, Cuttack-1	M/s. Maninageswar Traders, L.IG.-234, Housing Board Colony, Charbatia, Choudwar, Cuttack- 754028.	M/s. Das Traders Bamphi Sahi Cuttack - 9
M/s. Cuttack Electricals Ranihat, Cuttack-753001		
Any other registered vendor with DGS&D and any other Govt Organisation may also submit quotation.		

**ENQUIRY FOR QUOTATION.**

Your Quotation on reasonable price as per requisite specification and quality for the items shown in the next page may kindly be submitted to the Officers, bearers of this enquiry addressing to the Director, Advanced Training Institute, Choudwar, Cuttack, Odisha.

While submitting your quotations, the following may kindly be observed and other points borne in mind.

01. The Maker's name and the Country of origin must be specified clearly.
02. As far as possible Stores of Indian origin conforming to the specifications required should be offered.
03. The terms and conditions of supply and delivery should be very clearly indicated on the quotation stating whether rates quoted are inclusive of packing and forwarding charges or not.
04. If packing and forwarding charges are to be charged separately, it should be so clearly indicated.
05. Mention clearly whether consignments would be ex-godown or F.O.R dispatching Sections.
06. Items quoted should confirm to the specifications shown against the stores. When and where full or no specifications are indicated against items in the list, kindly furnish your full specifications in accordance with the accepted standards against each item quoted. Where a reference is made, the relevant illustrated catalogues and literature should accompany the quotation.
07. All quotations should be for new items and not for second hand.
08. Please state whether the items will be available ex-cost. If not, the minimum period required for supplying the stores.
09. It should be clearly stated whether Sales Tax, General Tax and any other taxes and duties liveable.
10. It is practice of the Directorate General to ask for Income Tax clearance from the supplier to whom supply order would be placed.

