



Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training
Advanced Training Institute, Choudwar
Cuttack-754025 (Odisha)



Tel: 0671-2394317
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Choudwar
Cuttack- 754 025

ATI/Chou/D-15012/10/2016/PS/14

Date : 01/08/2016

NOTICE INVITING TENDER

FOR PROVIDING SWEEPING/ CLEANING/ SANITATION AND HOUSEKEEPING SERVICES

Sealed tenders are invited from reputed, experienced and eligible service providers / contractors who have been providing sweeping/ cleaning/ sanitation and housekeeping services in Government Departments / reputed educational Institutes like universities /IITs /NITs etc during last three years including the current year (2016-17, 2015-16, 2014-15 and 2013-14) for providing above service at the **ATI Premises located in the Institute of Textile Technology Building in Choudwar Cuttack -754025 Odisha** as per details given in **Annexure-'A'** for a period of one year from the date of agreement/ contract further extendable up to two subject to satisfactory performance/terms and conditions.

2. The Tender Documents in this regard comprises of:

- (i) **SCOPE OF WORK - ANNEXURE 'A'**
- (ii) **GENERAL TERMS AND CONDITIONS- ANNEXURE 'B';**
- (iii) **PRE-QUALIFICATION REQUIREMENTS FOR AWARD OF CONTRACT (TECHNICAL BID)- ANNEXURE 'C';**
- (iv) **PROFORMA FOR QUOTING THE RATES (FINANCIAL BID) – ANNEXURE-D.**

These are enclosed with this notice. The tenderer while submitting the tender will ensure to submit above tender documents as under:-

(i) SCOPE OF WORK- ANNEXURE- 'A' ; (ii) GENERAL TERMS AND CONDITIONS - ANNEXURE-'B' ; (iii) PRE QUALIFICATION REQUIREMENTS FOR AWARD OF CONTRACT (TECHNICAL BID)- ANNEXURE- 'C' ;	IN A SEPARATE ENVELOPE DULY MARKED AS "ENVELOPE CONTAINING ANNEXURE –'A', ANNEXURE 'B' & ANNEXURE –'C' AS PRE QUALIFICATION REQUIREMENTS (TECHNICAL BID)" . Note: Annexures 'A', 'B' & 'C' must be duly filled in for having accepted the scope of work, general terms and conditions and pre-qualification requirements. Every page should be signed & stamped.
(iv) PROFORMA FOR QUOTING THE RATES (FINANCIAL BID) - ANNEXURE-'D' .	IN A SEPARATE ENVELOPE DULY MARKED AS "ENVELOPE CONTAINING ANNEXURE –'D' AS QUOTATION RATES (FINANCIAL BID)". Every page should be signed & stamped.

3. The interested service providers are required to submit above two envelopes in a third sealed cover bearing the words "TENDER FOR PROVIDING SWEEPING/ CLEANING/SANITATION AND HOUSEKEEPING SERVICES" which should reach Office of the Director, Advanced Training Institute, Odisha, Institute of Textile Technology Building, Choudwar, Cuttack-754 025 by Regd. A.D/Speed Postor in **person on or before 22nd August 2016 by 1100 hrs.** The Envelope containing ANNEXURES 'A', 'B' & 'C' will be opened at **11.30 hrs on the same day.**

