



**Government of India**  
**Ministry of Skill Development and Entrepreneurship**  
**Directorate General of Training**  
**Advanced Training Institute, Choudwar**  
**Cuttack-754025 (Odisha)**



**Tel: 0671-2394317**  
**Email: tenders.atib@gmail.com**

**Choudwar**  
**Cuttack- 754 025**

**ATI/Chou/D-15012/10/2016/PS/14**

**Date : 01/08/2016**

**NOTICE INVITING TENDER**

**FOR PROVIDING SWEEPING/ CLEANING/ SANITATION AND HOUSEKEEPING SERVICES**

Sealed tenders are invited from reputed, experienced and eligible service providers / contractors who have been providing sweeping/ cleaning/ sanitation and housekeeping services in Government Departments / reputed educational Institutes like universities /IITs /NITs etc during last three years including the current year (2016-17, 2015-16, 2014-15 and 2013-14) for providing above service at the **ATI Premises located in the Institute of Textile Technology Building in Choudwar Cuttack -754025 Odisha** as per details given in **Annexure-'A'** for a period of one year from the date of agreement/ contract further extendable up to two subject to satisfactory performance/terms and conditions.

2. The Tender Documents in this regard comprises of:

- (i) **SCOPE OF WORK - ANNEXURE 'A'**
- (ii) **GENERAL TERMS AND CONDITIONS- ANNEXURE 'B';**
- (iii) **PRE-QUALIFICATION REQUIREMENTS FOR AWARD OF CONTRACT (TECHNICAL BID)- ANNEXURE 'C';**
- (iv) **PROFORMA FOR QUOTING THE RATES (FINANCIAL BID) – ANNEXURE-D.**

These are enclosed with this notice. The tenderer while submitting the tender will ensure to submit above tender documents as under:-

<p>(i) SCOPE OF WORK- <b>ANNEXURE- 'A'</b>;  (ii) GENERAL TERMS AND CONDITIONS - <b>ANNEXURE-'B'</b>;  (iii) PRE QUALIFICATION REQUIREMENTS FOR AWARD OF CONTRACT (TECHNICAL BID)- <b>ANNEXURE- 'C'</b>;</p>	<p>IN A SEPARATE ENVELOPE DULY MARKED AS <b>"ENVELOPE CONTAINING ANNEXURE –'A', ANNEXURE 'B' &amp; ANNEXURE –'C' AS PRE QUALIFICATION REQUIREMENTS (TECHNICAL BID)"</b>.  Note: Annexures 'A', 'B' &amp; 'C' must be duly filled in for having accepted the scope of work, general terms and conditions and pre-qualification requirements. Every page should be signed &amp; stamped.</p>
<p>(iv) PROFORMA FOR QUOTING THE RATES (FINANCIAL BID) - <b>ANNEXURE-'D'</b>.</p>	<p>IN A SEPARATE ENVELOPE DULY MARKED AS <b>"ENVELOPE CONTAINING ANNEXURE –'D' AS QUOTATION RATES (FINANCIAL BID)"</b>. Every page should be signed &amp; stamped.</p>

3. The interested service providers are required to submit above two envelopes in a third sealed cover bearing the words "TENDER FOR PROVIDING SWEEPING/ CLEANING/SANITATION AND HOUSEKEEPING SERVICES" which should reach Office of the Director, Advanced Training Institute, Odisha, Institute of Textile Technology Building, Choudwar, Cuttack-754 025 by Regd. A.D/Speed Postor in **person on or before 22<sup>nd</sup> August 2016 by 1100 hrs**. The Envelope containing ANNEXURES 'A', 'B' & 'C' will be opened at **11.30 hrs on the same day**.

