

No. A-11015/3/2015-SDE  
Government of India  
Ministry of Skill Development & Entrepreneurship  
\*\*\*\*\*

Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001  
Dated 06.08.2019

**OFFICE ORDER**

**Sub: Modification in the work allocation amongst Officers in different Wings of the Ministry-reg.**

In partial modification of this Ministry's Order of even no. dated 20.08.2018, the revised work allocation amongst different Officers at the level of AS/SA/JS/DS would be as follow:

Sl. No	Wing	Wing Head	Officers	Work Allocation	Reporting to
1	<b>Wing-I (Entrepreneurship)</b>	Ms. Jyotsna Sitling (Joint Secretary)	Dr. B. K. Ray (Deputy Secretary)	Entrepreneurship	<b>Secretary</b> through SA Ms. Sunita Sanghi
2	<b>Wing-II (Skill Development and Vigilance)</b>	Sh. Rajesh Agrawal (JS) at present and Sh. K. C. Gupta shortly	Sh. R. K. Gupta (Dir.), Sh. Sanatan (DS), Sh. D. P. Singh (DS) Ms. Anita Srivastava (JD).	PMKVY, JSS, Apprenticeship, WorldSkills	<b>Secretary</b> through SA Ms. Sunita Sanghi
3	<b>Wing-III (IC, Administration, NSDC &amp; NSDF)</b>	Ms. Juthika Patankar (Additional Secretary)	Sh. B. K. Sikdar (Dir.), Ms. Deepti Srivastava(Dir.), Sh. Narendra Singh (DS)	International Co-operation, administration, NSDC, NSDF	<b>Secretary</b>
4	<b>Wing-IV (Economic &amp; Policy)</b>	Economic Advisor (yet to join)	Sh. P. L. Meena (DS)	Economic and Policy, NCVET	<b>Secretary</b> through SA
5	<b>Sh. B. K. Sikdar (Dir.)</b> will assist <b>Secretary, MSDE</b> in all matters related to the Sectoral Group of Secretaries (SGoS) through Ms. Sunita Sanghi ( <b>Senior Advisor</b> ). He will be Link Officer of DS (NS).				
6	<b>Sh. B. K. Ray (DS)</b> will look after Technology and interface with NIC including Dashboard and report directly to Ms. Sunita Sanghi ( <b>Senior Advisor</b> ) on this. He will also be specifically responsible in his capacity as DS Entrepreneurship, for IIE, NIESBUD issues of Recruitment Rules, Budget, Governing Body/Council. He would also undertake regular field visits to monitor the abovementioned issues in NIESBUD and IIE.				

2. The above Order comes into effect from the date of issue of the Order.
3. This issues with the approval of Competent Authority.



(Narendra Singh )

Deputy Secretary to the Govt. of India

To

1. Additional Secretary/ Sr. Advisor, MSDE
2. All Wing Heads of MSDE
3. CCA, MSDE
4. PS to Minister of SDE
5. PS to MOS (SDE)
6. PS to Secretary, MSDE
7. All DS/Directors of MSDE
8. NIC, MSDE for uploading on Website of the Ministry

**Copy to:**

1. DG, DGT, MSDE/ DG, NSDA/ DG, NIESBUD
2. CEO, NSDC/ Director, IIE Guwahati/ ED, NIMI Chennai