# **REQUEST FOR EXPRESSION OF INTEREST**

For

# Selection of Implementation Agency(s) for Integrated Project for WASH in select GP clusters across India

# An initiative under

Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)

By

Ministry of Skill Development and Entrepreneurship

Government of India

# Key Dates and Information

REOI ref. no.	SD-22/82/2020-IC	
REOI issuance date	18 February, 2021	
Last Date and Time for receipt of	Clarifications on the REOI may be sought through Email	
request for clarifications	only by <b>25<sup>th</sup> February, 2021 by 1700 hours</b>	
	E-mail ID: <u>sankalp-msde@gov.in</u>	
Deadline for uploading of	02 March, 2021	
clarifications by MSDE		
URL for online tender submission	https://eprocure.gov.in/eprocure/app	
Last Date and Time for online	11 <sup>th</sup> March, 2021 till 1500 hours	
submission of EOI		
Date and Time for online opening	12 <sup>th</sup> March,2021 at 1530 hours	
of EOI		
Contact Persons for Queries	1. Under Secretary, MSDE- 011-23465892	
	2. Technical Expert, MSDE- 9831259782	

# REQUEST FOR EXPRESSION OF INTEREST (CONSULTING SERVICES)

Project : Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)

Project ID: P158435

Date: 18 February 2021

Reference No: SD-22/82/2020-IC

Assignment Title: Request for Expression of Interest (REOI) for the Selection of Implementation Agency(s) for Integrated Project for WASH (IPW) in select GP clusters in India, an initiative under Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP) programme of MSDE.

#### 1. Organisation Background

- 1.1. The Ministry of Skill Development and Entrepreneurship (MSDE), Government of India launched the 'Skills Acquisition and Knowledge Awareness for Livelihood Promotion' (SANKALP) programme, a World Bank loan-assisted outcome-based project in 2018. The project focuses on transforming the overall skilling ecosystem of India, covering both Central and State level agencies for improved outcomes.
- 1.2. SANKALP consists of the following three Result Areas (RAs):
  - 1.2.1. RA1: Institutional Strengthening at the National and State Levels for Planning, Delivering, and Monitoring;
  - 1.2.2. **RA2**: Improved Quality and Market Relevance of Skills Development programs;
  - 1.2.3. **RA3**: Improved access to and completion of skills training for female trainees and other underserviced sections of the society
- 1.3. One of the primary objectives of SANKALP is to improve short term skill development planning and implementation by employing decentralisation as a strategy, along with monitoring of skilling activities and promoting convergence. SANKALP also encourages innovative best practices at the local level that result in

enhanced access, quality and capacity in the skilling ecosystem. Strengthening of skill development machineries at all levels is at the core of SANKALP.

- 1.4. While SANKALP has been working at strengthening skill development machineries at the State and District levels, it is critical that these efforts reach and connect with the last mile, that is, local bodies such as Rural Local Bodies (RLBs) to be truly effective.
- 1.5. To make skill development relevant to the needs of the rural citizens and be integrated as part of development planning at the Gram Panchayats (GPs), MSDE is working with Ministry of Panchayati Raj (MoPR) to develop and test different models of skill development and employment linkages at the GP, which would focus on quality delivery and regular maintenance of essential services related to Water, Sanitation and Hygiene (WASH).

### 2. Assignment Background

- 2.1. To make skill development relevant to the needs of the rural citizens, MSDE in partnership with MoPR, is taking skill development planning and promotion of local livelihood opportunities through decentralisation planning to the GPs. This will enable these local bodies in meeting the existing and emerging requirements for skilled resources to operationalise and maintain public utilities essential to public health and community development.
- 2.2. The interim report of the 15<sup>th</sup> Finance Commission (FFC)further validated the need to integrate skill development planning at the GPs by identifying Drinking Water and Sanitation as national priority areas, mandating the RLBs through tied grants, to give high priority to the Operations and Maintenance (O&M) of services related to WASH. This necessitates that skilled resources be deployed to carry out the recommendations of the FFC and therefore, a surge in the demand for skilled resources is anticipated at the GPs.
- 2.3. This also prompts us to view rural communities and economies as not only supplier of skilled labour but also, consumers of skilled resources for quality delivery and maintenance of essential services. This will not only lead to generation of local employment opportunities but also self-reliant GPs.
- 2.4. In this context, MSDE has partnered with MoPR to address the current and emerging skill development needs at the GPs, implement the recommendations of the FFC through a pool of skilled resources, and to make skill development training relevant

to the needs of rural citizens. To this effect, Integrated Project for WASH (IPW) has been identified as one of the key initiatives. The project will be implemented in different GP clusters across the country with the aim of building a sustainable model of demand and supply of skilled resources at the grassroots, leading to local livelihood opportunities.

- 2.5. MSDE would like to appoint an agency/s as the **Implementation Agency/s (IA)** for this project who would be responsible for the end-to-end effective on-ground implementation of the project. The IA will be responsible for managing this multi-stakeholder project, to create a sustainable model of skill development and employment at the GPs, which is both scalable and replicable.
- 2.6. MSDE will provide inputs on project requirements and facilitate implementation through necessary funding under SANKALP.
- 2.7. MoPR will provide access to the Panchayati Raj system to undertake activities pertaining to the project and provide facilitative support.
- 2.8. In this regard, MSDE invites all eligible Government and Non-Government Organizations, Not-for-profit organizations, and any other legal public and private entity (Consultancy firm, Proprietorship firm, Partnership, LLP, Company, Society, and Trust etc.) to submit their Expression of Interest (EOI) for skill training in WASH related job roles and linking to appropriate employment opportunities at the GP, as per objectives and requirements elaborated in the document.

### 3. Project Objectives

- 3.1. MSDE is seeking the services of an agency/s, as IA, to develop and deliver models for skill development and employment linkages, based on WASH services in identified GP clusters in different parts of the country.
- 3.2. This project will demonstrate ways in which skill training can be relevant and necessary in assuring quality in delivery, operations and maintenance of essential services such as WASH, and can play a critical role in the creation of an ecosystem of a more aligned demand and supply, leading to self-reliant GPs.
- 3.3. The project carries significant importance in improving, and in some places, creating the demand for public health-related services in the GPs, leading to improved health and hygiene outcomes in the community. This opens up possibilities for market-based models to be created where technology, job opportunities and aspirations of local rural citizens can converge.

- 3.4. The broad objectives of IPW is as follows:
  - 3.4.1. Development and testing of scalable delivery models for WASH related operations, maintenance and repair services through skilled resources
  - 3.4.2. Sustainable socio-economic development at GPs through skill development
  - 3.4.3. Creation of demand and supply ecosystem for services in drinking water and sanitation at GP level
  - 3.4.4. Regular repair, maintenance and upkeep of public and private utilities and services through skilled resources
  - 3.4.5. Development of multiskilling job roles (if required) and training
  - 3.4.6. Creation of fresh self-employment opportunities at the GPs
  - 3.4.7. Introduction of market-based mechanisms to deliver WASH related operations, maintenance and repair services.

#### 4. Project Implementation Location:

- 4.1. The project will be implemented in identified GPs from the following 6 states:
  - a) Uttar Pradesh
  - b) Madhya Pradesh
  - c) Gujarat
  - d) Odisha
  - e) Karnataka
  - f) Sikkim

The above the states have been shortlisted based on their performance against key WASH indicators, and due care has been taken to ensure balanced and fair representation from different regions of the country.

- 4.2. The GP clusters for the implementation of the project will be identified from the six states as mentioned in 4.1. The GPs will be selected based on the following criteria:
  - 4.2.1. A total of 6 GP clusters from the each region of the country, that is, North, South, East, West, Central and North East will be selected
  - 4.2.2. The population of each GP cluster should be more than 8000
  - 4.2.3. The GP clusters will be identified from those GPs where there is access to water through piped water connection and/or hand pumps
  - 4.2.4. The GPs will have WASH infrastructure such as construction of toilets, piped water connectivity, etc is completed and demand for O&M is already established

4.3. The selected Agency/s may identify the GP clusters based on their preferred location in consultation with MSDE

### 5. Scope of Work

- 5.1. The selected agency/s will be responsible for end to end delivery of the aforementioned project which will entail designing, implementation and monitoring of operations and maintenance of WASH related services though skilled resources.
- 5.2. The scope of work for the IA is stated below:
- 5.2.1. Project Framework Development:
  - a) Facilitating the GPs to develop a WASH O&M plan which will be integrated into Gram Panchayat Development Plan (GPDP)
  - b) Define the outcomes of the project basis the O&M standards as stated by MoPR, against the following areas of Drinking Water, Sanitation, Solid Waste Management, Liquid Waste Management and Faecal Sludge Management and the percentage of candidates linked to wage and selfemployment opportunities at the GPs in the identified job roles
  - c) Define agreed upon indicators of achievement of the outcomes

### 5.2.2. Technical Advisory:

- a) Identification and management of stakeholders and market linkages
- b) Development of user charges and designing operational model based on it
- c) Assisting in managing procurement
- d) Drafting model contracts as per the local requirements
- e) Liaisoning with Labour Contractors (LC) and be the intermediary between LC and GP for the project
- 5.2.3. Advocacy and Capacity Building:
  - a) Develop Community Behaviour Change Strategy for the GPs
  - b) Identify capacity building requirements at PRI/ GPs
  - c) Advocacy and sensitisation workshops wherever required, which will lead to a positive behaviour change towards WASH within the community

### 5.2.4. Skill Training

- a) Conduct Training Need Assessment
- b) Identification of candidates for fresh training, reskilling, upskilling and RPL

- c) Identification and/or modification of existing job roles to align with the WASH O&M Plan
- d) Identification of Multi-skill job roles in consultation with GP and subject matter experts
- e) Design multi-skill job roles, if required and identified, with competent authorities and align them to NSQF
- f) Conduct Training of Trainers
- 5.2.5. Job placement of skilled candidates:
  - a) At least 70% of the skilled candidates must be employed directly with GPs or contractors at the GPs
  - b) At least 10% of the total candidate placed must be self-employed through the formation of Rural Co-operatives, etc.
- 5.2.6. Enterprise Support:
  - a) Help the formation of/ or on-board existing entity, at least one, to take up self-employment in WASH-related services. The entity must either be linked to the GP through award of work, or be based on a purely commercial model.
  - b) Business plan development for newly formed/on boarded entity
  - c) Provide linkages to loan assistance linkages through various schemes such as MUDRA, etc.
  - d) Provide mentoring support
- 5.2.7. Process Documentation:
  - a) Process documentation of the project
  - b) Submission of progress reports to MSDE in mutually agreed upon timelines
- 5.3. It is to be noted that the scope of work will be further elaborated and the Terms of Reference for the IA will be further detailed out, basis the In-depth Study that is being undertaken by MSDE, as a preparatory step for the project. The study will serve as a baseline for the project and will provide an in-depth understanding, both quantitative and qualitative, of the following:

5.3.1. Assess the current situation vis a vis WASH related installations in the GPs

- 5.3.2. Provide a composite score for the GPs which will be used as a measuring parameter for the current situation of the GPs and the performance of the GPs against the project outcomes post completion of the pilot
- 5.3.3. The performance of the GPs against the project outcomes
- 5.3.4. The nature of employment process that is undertaken at the GP through contractors and otherwise
- 5.3.5. The preparedness of GPs to undertake activities identified in the interim recommendation
- 5.3.6. The scope of work for an external implementation agency to prepare a pool of skilled resources for the identified WASH related activities.
- 5.3.7. Down streaming of the activities into actual job roles with the help of MSDE

#### 6. The Agency

- 6.1. The agency/s should have the demonstrated ability to execute projects working with rural local bodies and rural communities.
- 6.2. The selected agency/s may form a consortium, for the purpose of this project, with lead organisation/s having demonstrated understanding and experience executing WASH related projects. In case of consortium, the Lead agency shall be responsible for project outcomes.

#### 7. Assignment Outcomes

- 7.1. The agency shall be responsible for following outcomes:
  - 7.1.1. Identify the WASH standards to target under the pilot in consultation with the GP clusters.
  - 7.1.2. Development of plan to achieve the identified standards
  - 7.1.3. Identification of job roles related to operations and maintenance in the domain of WASH related services, including multi-skill job roles
  - 7.1.4. Recommendations in the changes in by-laws required to be enablers in the skill development for essential services
  - 7.1.5. Development and proof of concept of market-based skill training and employment models that can be scaled and replicated across GPs in India

#### 7.2. Completion of Assignment

- 7.2.1. A project completion report with details of achievement of standards, skill training, employment, self-employment etc. The report shall be verified by MSDE and/or an agency appointed by it.
- 7.2.2. The selected agency/s would be required to submit evidence of skill training and employment generation at the GP, both wage and self-employment, by the way of submitting salary slips and bank account statements from the GPs/ Contractors who will employ the skilled candidates, for a period of 6 months post placement.
- 7.2.3. For self-employment, the selected agency/s would be required to submit evidence in the form of proof of establishment (such as PAN number, GST, registration certificate, etc) and completion at least 2 work orders, and/or any other proof of concept as mutually acceptable, in the agreed upon timeframe.

#### 8. Monitoring and Evaluation

- 8.1.1. The IA would be required to submit progress reports based on mutually agreed timelines, both financial as well as achievement of the project outcomes.
- 8.1.2. IA shall provide access to project update dashboard/digital platform wherein progress can be observed remotely.
- 8.1.3. Monitoring of the project would be undertaken jointly by MSDE and MoPR through physical verification basis the reports submitted by the selected agency/s. The areas of monitoring would include, but are not limited to, program quality, process monitoring, evaluation of gap areas, necessary corrections in delivery architecture, dissemination of required information, etc.

#### 9. Qualification/ Shortlisting Criteria

9.1. MSDE invites eligible Government Organizations/ Non- Government Organizations (NGOs)/ Not-for-profit Organizations (NPOs)/ consulting firms/ Companies/ Societies/ Trust registered and based in India to indicate their interest in providing services for carrying out the implementation of the Integrated Project for WASH, which will entail testing different market based models of skill development and employment in the GPs, as per objectives and requirement elaborated above. 9.2. Interested agency/s should provide information demonstrating required competency, qualifications and relevant experience to execute the project. The qualification and short listing criteria, sub- criteria and supporting documents to be submitted along with EOI are as follows:

Sl	Qualification	Sub-Criteria Markings	Total	Required
No	Criteria/ Sub		Marks	Documents
	Criteria			
	Past experience of		20	
Α	the Agency (track			
	record)			
	Number of years of	More than 10 Years - 20		1. Document (s) to
	operation of the	marks		demonstrate that
	agency	More than 5 Years - 10		the applicant is in operation for a
		marks		minimum of three
	*In case of a	More than 3 Years -5 marks		(3) years
	consortium, the	Less than 3 - <b>0</b>		(registrations/ certificate, etc)
	number of years of			2. Undertaking that
	operation of the			the Applicant
	<u>Lead Partner</u> will be			should not be
	considered			blacklisted by any Central
				Government/ State
				Government/
				Government
				bodies/ World
				Bank
B	<b>Overall</b> financial		20	
	strength of the			
	Agency in terms of			
	turnover,			
	profitability and			
	cash flow.			

	Turnover/Budget	Average annual turnover		Certificate from
	outlay; as revealed	during last 3 years is 10		statutory auditors/
	in Annual Financial	Crores and above- <b>20 marks</b>		Chartered Accountant
	Statements for the	Crores and above- 20 marks		
				certifying the
	last 3 years (FY	Average annual turnover		turnover during the
	2016-17, FY 2017-	during last 3 years is 5		last three (3) financial
	18, FY 2018—19)	Crores and above- 15 marks		years and the
	and the audited/			unaudited balance
	unaudited financial	Average annual turnover		sheet for the current
	statement for 2019-	during last 3 years is 3		year.
	20. The <u>latest 3</u>	Crores and above- 10		
	audited statements	marks		
	will be considered			
	for evaluation.	Less than 3 Crores -0		
С	Relevant		60	
	Experience of the			
	Agency in Skilling			
	and Livelihood			
	related projects in			
	WASH			
1	Demonstrated	The applicant must submit 3		Note on relevant
	relevant experience	Projects (of value Rs. 50		projects, ( <u>not more</u>
	in implementation	lakhs and above), which will		<u>than 500</u>
	of projects in	be evaluated (each project		words/project each
	WASH in	carries 20 marks)on the		project along with
	rural/urban	below mentioned criteria:		Copies of work award
	communities	• If the projects were		and completion
	*In case projects	funded by		certificate(s).
	don't have all the	Government/Projects		
	above elements, the	funded by CSR/		
	projects shall be	Foundations		
	scored	• If the project		
	proportionately	involved		
	1 1 ·····-J	in vorved		

1	
	participatory
	planning and
	execution* in
	WASH (Water
	Sanitation and
	Hygiene)
	• If the project
	involved only skill
	training of rural
	youth in WASH
	related areas
	• If the project
	involved only Skill
	training (in areas
	other than WASH)
	It is to be noted that projects
	with experience in
	Government projects on skill
	training in WASH will be
	given preference.

\*linkage to skill training & livelihood in WASH, collection of user charges or introduction of other mechanisms for recovering cost and/or, development of sustainable operating model based on WASH

- 9.3 The Minimum Qualification marks is 75
- 9.4 Applicants meeting the above criteria shall be considered for further evaluation and shortlisting for the next stage of RFP and Technical Presentation.
- 9.5 It should be noted that multiple agencies may be identified to undertake the implementation of the project in different GP clusters.

#### 10. Procurement Method:

- 10.1. Implementation Agency(s) will be selected in accordance with the Quality and Cost Based Selection (QCBS) method as set out in the GFR, 2017 and Manual for procurement of consultancy and other services 2017 issued by Department of Expenditure, Ministry of Finance, Govt. of India. Request for Proposal (RFP) will be issued only to shortlisted qualified agencies after evaluation of EOI, to submit their detailed technical and financial proposals for the required services. The technical and financial proposal should be uploaded simultaneously but as separate documents. The shortlisted agencies will be allowed to suggest modifications in the ToR, if need be. This is being done as this is a unique project which seeks to achieve the laid down standards in WASH through developing and deploying skill training and through other arrangements such as bringing in market-based models, etc. The Selection Committee constituted by MSDE after due diligence shall recommend award of the project to the identified agencies for one or more clusters.
- 10.2. The attention of interested Agency is drawn to paragraph 1.9, 1.23 and 1.24 of the World Bank's <u>Guidelines: Selection and Employment of Consultants [under IBRD</u> <u>Loans and IDA Credits & Grants] by World Bank Borrowers issued on January 2011</u>, <u>revised July 2014</u> ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest and Fraud & Corruption respectively.
- 10.3. Bidding Firms may associate with other firms to form consortium to enhance their technical qualifications. The submission should clearly state the same with the names of Lead Partner and partner(s).
- 10.4. Lead Partner shall be fully responsible for all contractual obligations against required services under this REOI.
- 11. EOI Online Submission Process and Timelines:
  - 11.1. The EOI containing the Technical Proposal along with supporting documents as per Qualification criteria mentioned above under Section- Eligibility Criteria as per format given at Annexure 1 and 2 of the document should be submitted online (only)

on the Portal <u>https://eprocure.gov.in/eprocure/app</u>. Manual submission of EOI is not permissible. The Agency shall submit a digitally signed, encrypted and complete EOI.

### 11.2. Deadline for online EOI submission is 11th March, 2021 till 15:00 Hours.

- 11.3. An authorized representative of the Agency shall digitally sign the EOI submission letter in the required formats and supporting documents. The authorization shall be in the form of a written power of attorney scanned and uploaded together EOI. The digitally signed and encrypted EOI shall be uploaded in the Procurement Portal as mentioned below, using valid DSC.
- 11.4. The EOI or its modifications must be uploaded on the portal no later than the deadline indicated for submission, or any extension to this deadline. The electronic system will not allow any EOI or its modification being uploaded after the due date & time as per server. Once the proposal is uploaded on the Portal, the system will generate a unique identification number with the stamped submission time. The unique identification number with the time stamp represents an acknowledgement of the EOI submission.

#### 11.5. Other requirements are specified below:

- 11.5.1. The Agency must have Class III Digital Signature Certificate (DSC) with signing, and User-id of the e-Procurement website before participating in the selection process. The Agency may use their DSC if they already have. They can also obtain DSC from any of the Government of India's authorized Certifying Authorities. For user-id they have to get registered themselves on e-procurement website https://eprocure.gov.in/eprocure/app and submit their EOI online on the same. Offline bids shall not be entertained by the MSDE.
- 11.5.2. For support related to submission of EOI on the Procurement Portal, Agency may contact the 24x7 CPP Portal Helpdesk (Help Desk Number 0120-4001005) at the Portal <u>https://eprocure.gov.in/eprocure/app</u>.

11.5.3. EOI document can be downloaded from <u>https://www.msde.gov.in/</u>and <u>https://eprocure.gov.in/cppp/</u>

#### 12. Clarifications on the REOI

12.1. The Agency may request a clarification of any part of the REOI to MSDE by <u>25<sup>th</sup></u> <u>February, 2021</u>. Any request for clarification must be sent in writing through email at <u>sankalp-msde@gov.in</u>. MSDE will compile and respond to all the clarifications/ queries in writing to all prospective Agencies latest by <u>02 March, 2021</u>.

#### 13. Pre-Proposal Meeting

13.1. A pre-proposal meeting will be organized to clarify any concerns/queries of prospective bidders by MSDE online. Interested Applicants may attend the same to understand scope of assignment, responsibilities of either parties or other details of REOI. Prospective bidders may attend the meeting through NIC Webroom Link (MSDE 2), on <u>04 March 2021</u> at 1500 hours.

https://desktopvc.nic.in/flex.html?roomdirect.html&key=9gsbvOKTcF

After clicking on the link, the conference can be joined after tying name of person/ Bidder interested to join the same. It will ask you to download the VidyoDesktop software. It's recommended to use the Internet Explorer as the preferred browser.

13.2. Attending the pre-proposal meeting is optional.

#### 14. Summary Rejection:

- 14.1. It is expressly made clear that mere submission of EOI, eligible or not eligible, shall not confer any right whatsoever on any such entity/ Agency. Any EOI submitted by an Agency, which fails to satisfy the eligibility requirements set out above, is liable to be rejected summarily.
- 14.2. The MSDE reserves the right to accept or reject any proposal and to annul the procurement process; and reject any or all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Agency or Agencies or any obligations to inform the Agencies of the grounds for the MSDE's action.

#### Annexure 1

#### **Form – 1: Covering letter of EoI**

(To be submitted on the Letter Head of the Applicant)

То

**Director Ministry of Skill Development & Entrepreneurship** 3rd Floor, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001

Ref: EoI Notification dated 18th February 2021

# Subject: EOI for the Selection of Implementation Agency for the Implementation of Integrated Project for WASH in select GP clusters

Dear Sir/Madam,

- Having examined the EoI document, we, the undersigned, herewith submit our response to your EoI Notification dated 18<sup>th</sup> February 2021 for Selection of Implementation Agency for Integrated Project for WASH in select GP clusters, an initiative under SANKALP by MSDE, in full conformity with the said EoI document.
- 2. We have read the provisions of the EoI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EoI shall not be given effect to.
- 3. We agree to abide by this EoI, consisting of this letter, the detailed response to the EoI and all attachments, for a period of 90 days from the closing date fixed for submission of proposal as stipulated in the EoI document.
- 4. We would like to declare that we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices.

- 5. We hereby declare that all the information and statements made in this EoI are true and accept that any misrepresentation contained in it may lead to our disqualification.
- 6. We understand that MSDE is not bound to shortlist / accept any proposal received in response to this EoI.

Our correspondence details with regard to this EoI are:

No.	Information	Details
1.	Name of the applicant/ Agency	
	(Lead Partner)	
2.	Name and Details of Consortium	
	including Lead Partner (if any)	
3.	Address of the applicant	
4.	Name, designation and contact	
	address of the person to whom all	
	references shall be made	
	regarding this EoI	
5.	Telephone number of the contact	
	person	
6.	Mobile number of the contact	
	person	
7.	Email ID of the contact person	

We hereby declare that our proposal submitted in response to this EoI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

[Applicant's Name with seal] Name: Title: Signature Date:

## Annexure 2

# Form-2: Details of the Applicant

S. No.	Information Sought	Details to be furnished	
1	Contact Details of the Applicant along with consortium (If any)		
	Name of the applicant		
	Address		
	Telephone, Mobile No		
	Email		
	Website		
2	Is the Applicant proposing a consortium:  Yes No		
3	Information about the Applicant's Operations along with consortium (if any)		
3.1	Incorporation/registration Information of Applicant along with consortium (if any)		
	Incorporation status of the firm		
	(Society /NGO /Trust/public limited /		
	private limited, etc.)		
	Details of organisation/ company	Date of	
	registration (Attach the photocopy of	registration	
	the registration)	Registration	
		Reference	
		No.	

2.2	Details of registration with appropriate authorities for service tax/GST, PAN and other statutory taxes/duties (for each provide date of registration, registration reference/number and photocopies and any other relevant detail) <b>Turnover/Budget outlay:</b> As revealed	in Audited A	nnual Financial Statements
	Financial Year	(Amount in rupees crores)	
	FY 2019-20 (Certified, if Audited not available)		
	FY 2018-19 (Audited)		
	FY 2017-18 (Audited)		
	Average (rupees crores) for the last 3 FY		
2.3	Certificate from the statutory auditors/ Chartered Accountant certifying the turnover/ profits/ revenue for last three (3) financial years, as above.		
2.3	Details of 3 relevant assignments undertaken to support the short-listing criteria accompanied by copies of contracts/completion or acceptance certificate(s)		
2.5	Brief profiles of in-house Core Technical Experts having relevant experience to establish capability of executing the project as specified		

Please attach other / all relevant supporting documents as mentioned in the shortlisting criteria above at point 9 of the REOI document.